

Richmond Main Street Initiative, Inc.

Revitalizing Historic Downtown



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MEETING OF THE BOARD OF DIRECTORS

Thursday, January 26th, 2023 | 5:00pm

RMSI Conference Room and Zoom

MINUTES

Present: Cynthia Haden, Robert Rogers, Sarah Wally, Yvette Williams, Michael Martin & Tiffany Turner, Charlene Smith & Xavier Abrams

Staff: Andrea Portillo-Knowles, Ronnie Mills, Karen Bosko

Absent: Billy Ward

I. Opening of the Meeting

Meeting was opened by Robert Rogers at 5:30pm.

II. Public Comment

N/A

III. Review & Approval of Agenda

Michael Martin moved for the approval of the agenda. Cynthia Haden seconded the motion. The agenda was unanimously accepted and approved.

IV. Approval of Minutes: June 2022

Michael Martin moved to approve the October 2022 minutes. Robert Rogers seconded the motion. The Minutes were unanimously accepted and approved.

V. Board of Directors

- a. Retreat March 30th 10am to 3pm
- b. Executive team doing well

VI. Administrative Update

- a. Staff
 - Karen Bosko closed books 2/7
 - RMSI will be occupying full office space, other tenants have vacated property.
 - Cameras were installed in office
 - Looking into getting security (\$48k- 2 to 3 days a week)
 - Interviewing for an intern (Social Media Help)
- b. Financials
 - Andrea reviewed Financial Statements

- DRPBID- Received 1st payment
- c. Fund Development
 - Andrea summarized grants received since last board meeting), talked about grant submissions, and donations.
 1. Looking into Love your Block grant (Clean CA Grant)
 2. Looking into Safety 1st grant
 3. Looking into Pacific Community Ventures
- d. Promotions/Marketing
 - Reviewed Dollars Campaign (need Social Media Intern)
 - Relaunching Holiday Festival
 - Spirit & Soul- Oct 14th
 - Shop Local
 1. Meeting with Mayor and Council members
 2. Workshops in Feb 2023
 3. Meeting with new housing project Board Members
 4. Community Membership program
- e. Clean and Safe
 - Report unhoused individuals
 - Community Cleanup- Spring/Summer 2023

VII. Committee Updates

- a. Clean & Safe- Have not met
- b. Economic Development- Have not met
- c. Promotions & Fundraising- Have not met

VIII. Other Business/Good of the Order

- a. Vote Board Member Candidates- Diego Garcia
Yvette Williams moved for the approval of Diego Garcia as a new board member. Michael Martin seconded the motion. The agenda was unanimously accepted and approved.

IX. Meeting adjourned

Michael Martin made a motion to adjourn; Yvette Williams seconded. Meeting unanimously adjourned

Next Meeting: Thursday, March 30th, 2023, 10am, In person