

**The Richmond Main Street Initiative, Inc.  
Revitalizing Historic Downtown**



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**BOARD OF DIRECTORS MINUTES**  
**Thursday, March 27, 2020 | 1:00pm****

Present: Billy Ward, Charlene, Smith, Cynthia Haden, Michael K. Martin, Robert Rogers, Sarah Wally, Tami Steelman Gonzales, Xavier Abrams, Yvette Barr  
Staff: Vivian Wong  
Absent: Alicia Gallo, Ronnie Mills

**I. Opening of the Meeting**

Meeting was opened by Billy Ward at 1:05pm.

**II. Administrative Update**

**a. Staff – Vivian Wong**

Billy Ward and Xavier Abrams will speak with former Richmond Main Street Executive Director, Amanda Elliott, in regards to future payout options.

**Action:** none

**b. Financials – Yvette Barr, Vivian Wong**

Billy Ward and Michael Martin moved to approve Richmond Main Street's 2020 annual budget. Xavier Abrams seconded and the motion was unanimously accepted and approved. Billy Ward motioned to move forward with a loan application from the City of Richmond if declined for a loan from Mechanics Bank. The motion was unanimously accepted and approved.

**Action:** Michael Martin will enquire as to the status of an outstanding grant balance from Renaissance Entrepreneur Center.

**VI. Committee/Event Updates**

**a. Economic Development – Charlene Smith, Vivian Wong**

**Action:** Vivian Wong will work with Charlene Smith to brainstorm necessary steps to further assist Downtown Richmond small businesses. Richmond Main Street is working on assisting with the creation of a stimulus package for small business in Downtown Richmond. Vivian Wong will look to apply for a grant from Wells Fargo to further assist downtown Richmond's small businesses with digital marketing.

**VII. Meeting adjourned: 2:05pm.**

**Next meeting:** Thursday, April 9, 2020  
Richmond Main Street Office