



Board Retreat 2020
Friday, March 13 | 9am – 3pm
Mechanics Bank Hilltop Community Center
3190 Klose Way, Richmond, CA 94806

AGENDA

- 9:00am** **I. Gather – Enjoy light breakfast**
- 9:15am** **II. Welcome, Check-In & Agenda Review – Vivian**
- Welcome + Ice breaker game
 - Agenda review & approval
 - Grounding exercise
- 9:30am** **III. Regular Board Business – Billy**
- Review & approval of February Minutes & Financials
- 9:45am** **IV. Board Report Out 2019 – Billy**
- 10:00am** **V. 2019 Highlights, Success & Challenges – Alicia**
- 10:20am** **VI. Review 2019 P&L, Balance Sheet, Actual vs. Budgeted – Vivian**
- 10:40am** **VII. Executive Director Report – Vivian**
- Accomplishments/Highlights/Good News
 - Top Priorities for 2020
- 11:00am** **VIII. SWOT Exercise**
- 11:30am** **Break & Lunch**
- 12:15pm** **IX. Vote on 2020 Budget – Vivian & Board**
- 12:30pm** **X. Board Elections – Billy Ward**
- 12:45pm** **XI. 2020 Work Plan – Vivian & Alicia**
- Presentation of 2020 work plan draft
 - Feedback & Priorities
- 1:00pm** **XII. Break – Stretch & Refresh**
- 1:15pm** **XIII. 2020 Work Plan (cont.) – Vivian & Alicia**
- Refine
- 2:15pm** **XIV. Input & Ideas for Next Steps**
- Champions & benchmarks
- 2:45 - 2:55pm** **Summary & Accomplishments, Closing Remarks & Adjourn**
Homework: Review bio and send edits to Alicia by March 27 (thanks!)

Objectives

- Understand RMSI mission, history, accomplishments, next chapter
- Decide overall outcome for Richmond Main Street 2020 work plan and our roles
- Provide input on succession plan elements

Outcome

Ensure that the 2020 work plan supports the long-term success of Richmond Main Street and honors the positive changes and current momentum of the organization.