



Board Retreat 2019
Friday, February 8 | 9am – 3pm
Mechanics Bank Hilltop Community Center
3190 Klose Way, Richmond, CA 94806

AGENDA

- 9:00am** **I. Gather – Enjoy light breakfast and coffee**
- 9:15am** **II. Welcome, Check-In & Agenda Review – Sarah Lightfoot**
- 9:30am** **III. RMSI Accomplishments – Amanda**
- 10:00am** **IV. Board Review & Announcements – Xavier**
- 10:30am** **V. Discussion: Executive Director Succession – Amanda & Xavier**
- Timeline
 - Board Role
- 11:30** **Break & Lunch**
- 12:00pm** **VI. Discussion: Executive Director Succession (cont.) – Sarah & Amanda**
- Desired Outcomes
 - Plan Elements
- 1:00pm** **VII. Break – Stretching Circle**
- 1:15pm** **VIII. Strengths & Improvements of this Meeting – Sarah Lightfoot**
- Discussion Continued
 - Reflection
- 2:15pm** **IX. Input and Ideas for Next Steps**
- 2:45 - 1:55pm** **Summary, Closing Remarks & Adjourn**
- *Please complete your evaluation!*
 - *Homework: Review bio and send edits to Alicia by February 28 (thanks!)*

Objectives

- Understand RMSI history and accomplishments
- Decide overall outcome for Richmond Main Street succession plan and our roles
- Provide input on succession plan elements

Outcome

Ensure that the Executive Director transition supports the long-term success of Richmond Main Street and honors the positive changes and current momentum of the organization.